



CLEAR PATH LEARNING SESSION: HIRING & FIRING EMPLOYEES EFFECTIVELY

| Features | Benefits |
|--|---|
| Interactive and participative workshop | <ul style="list-style-type: none">• Holds your attention and results in higher retention• Opportunities to learn from each other's experiences |
| Instructors with extensive HR experience and knowledge of all relevant legislation | <ul style="list-style-type: none">• Your questions answered confidently, based on real world examples |
| Presentation binder | <ul style="list-style-type: none">• Provides tool to refer to back on the job |

Workshop Intent:

In this workshop, participants will learn about challenges faced by employers during the hiring and termination processes. They'll gain valuable insights into best practices for hiring the right people, getting them "on board," and how to handle terminations in a way that is best for your company and the employee.

Instructor(s):

Anna Aceto-Guerin, CHRP

Intended Audience:

Business owners, managers & supervisors, and HR Professionals

Prerequisite(s): None

Workshop Content/Topic Outline:

- Difference and implications of terminating "for cause" and "not for cause"
- "Due diligence" prior to the hiring process
- Critical importance of employment contracts
- Costs associated with hiring & firing
- Application process strategies
- Interviewing do's and don'ts
- Objectives of behavioural interviewing
- Implications of poorly executed terminations

Benefits of the Training:

Some of the benefits of this training include:

- Improved knowledge and skills
- Increased confidence and organization during the hiring & firing process

To register: Visit www.clearpathemployer.com/training or call (519) 624-0800

Format/Duration: Approximately 2.5 hours, including time for individual questions

Workshop/Facilitator Evaluation:

Participants will be asked to complete a short evaluation form at the end of the workshop to provide their feedback on the session and the facilitator. This feedback is used to ensure client satisfaction and to continually monitor and improve the quality of the training program.

Comments from previous attendees:

"Anna provides clear, concise information, is passionate about her topics and I would recommend Anna's presentations to anyone."

ATS Automation Tooling Systems, Cambridge, ON

"Anna is an amazing presenter and she demonstrates passion, knowledge, and patience throughout the session. The information was clear, organized and relevant."

Freeway Transport, Brampton, ON

Next Step: Visit www.clearpathemployer.com/training or call (519) 624-0800 to register