



### WSIB Claims Management

Name:	Time:	Date:	Location:	Investment:	If registered two weeks in advance
<b>New</b> <b>Managing Difficult Claims:</b> <i>Advanced strategies on managing complex claims, "repeat offender" claims, and mental health claims.</i>	9:00am-12pm	Wed Mar 28	Cambridge Chamber of Commerce	\$149 + HST	\$125 + HST
		Tues Nov 13	Kitchener Holiday Inn		
<b>New</b> <b>Preparing for a WSIB Appeal:</b> <i>Practical tips on how the WSIB Appeal process works and how to best represent your company's interests</i>	1:00-3:00pm	Wed Mar 28	Cambridge Chamber of Commerce	\$149 + HST	\$125 + HST
		Tues Nov 13	Kitchener Holiday Inn		
<p><b>Demystifying the WSIB's NEER Program (Part 1 and 2)</b></p> <p>Our most popular learning sessions (register early to avoid disappointment)</p> <p><u>Morning Session:</u> Introduction to the NEER program, the WSIB, RTW, and SIEF for Beginners. <i>Perfect for those new to Claims Management.</i></p> <p><u>Afternoon Session:</u> Advanced NEER Calculations &amp; Case Studies <i>Gain a deeper understanding of NEER, learn how RTW decisions impact claim costs and how to forecast NFFR costs</i></p>	<p>Morning: 9:00am-12pm</p> <p>Afternoon: 12:30pm - 3:00pm</p>	Tues Feb 28	Guelph Holiday Inn	<p>Full Day: \$299 + HST (Includes Lunch)</p> <p>1/2 Day: (Morning or Afternoon) \$149 + HST</p>	<p>Full Day: \$249 + HST (Includes Lunch)</p> <p>1/2 Day (Morning or Afternoon) \$125 + HST</p>
		Thurs Mar 1	Cambridge Chamber of Commerce		
		Tues Mar 6	Mississauga Holiday Inn		
		Thurs Mar 8	Kitchener Holiday Inn		
		Thurs May 29	Guelph Holiday Inn		
		Thurs May 31	Mississauga Holiday Inn		
		Tues Jun 5	Cambridge Chamber of Commerce		
		Thurs Jun 7	Waterloo Inn		
		Tues Sep 11	Guelph Holiday Inn		
		Thurs Sep 13	Cambridge Chamber of Commerce		
		Tues Sep 18	Mississauga Holiday Inn		
		Thurs Sep 20	Kitchener Holiday Inn		
		Tues Nov 27	Guelph Holiday Inn		
		Thurs Nov 29	Mississauga Holiday Inn		
		Tues Dec 4	Kitchener Holiday Inn		
Thurs Dec 6	Cambridge Chamber of Commerce				

## Legislation Impacting your Business (Bill 168, AODA)

Name:	Time:	Date:	Location:	Investment:	If registered two weeks in advance
<b>How to Perform a Bill 168 Workplace Violence Risk Assessment</b> <i>Since 2010, Ontario companies are required to perform a Risk Assessment at least once per year. Learn about Bill 168 and get tips on how to prevent workplace violence &amp; harassment.</i> <div style="background-color: yellow; padding: 2px;">Includes Clear Path's Risk Assessment Tool</div>	9:00am-12pm	Thurs Jun 14	Cambridge Chamber of Commerce	\$175 + HST	\$149 + HST
<b>Introduction to AODA (Accessibility for Ontarians with Disabilities Act)</b> <i>Customer Service Standard in effect as of Jan 1st Understand what steps you must take with your staff in order to comply</i>	9:00am-12pm	Wed Jan 25	Cambridge Chamber of Commerce	\$125 + HST	\$99 + HST

## HR Series

Name:	Time:	Date:	Location:	Investment:	If registered two weeks in advance
<b>Hiring &amp; Firing Employees Effectively</b> <i>Best practices for hiring, employment contracts, changing terms, "for cause" vs. "not for cause"</i>	9:00am-12:30pm	Wed Apr 25	Cambridge Chamber of Commerce	\$149 + HST	\$125 + HST
		Tues Oct 16	Mississauga Holiday Inn		
<b>Performance Management</b> <i>Helping employees "go for the gold"</i>	9:00 - 11:30am	Wed Nov 7	Cambridge Chamber of Commerce	\$99 + HST	\$75 + HST
<b>Employee Absence:</b> <i>Absence does not make the heart grow fonder</i>	9:00 - 11:30am	Wed Feb 15	Cambridge Chamber of Commerce	\$99 + HST	\$75 + HST
<b>Setting Rules of the Game: Creating an Effective Employee Policy Manual</b> <i>Performance issues, privacy, company rights</i>	9:00 - 11:30am	Wed Oct 3	Cambridge Chamber of Commerce	\$99 + HST	\$75 + HST



### Occupational Health & Safety

Name:	Time:	Date:	Location:	Investment:	If registered two weeks in advance
<b>New</b> <b>Leadership Safety 101</b> <i>Comprehensive overview of due diligence, H&amp;S and the law, inspections, investigations and incident reports</i>	9:00am-3:00pm	Wed Jan 18	Cambridge Chamber of Commerce	\$299 + HST	\$249 + HST
<b>The Secret to Passing a Workwell Audit</b> <i>What to expect if you've been identified and practical tips on preparing for the Audit</i>	9:00am-12:00pm	Thurs Mar 22	Cambridge Chamber of Commerce	\$149 + HST	\$125 + HST
		Thurs Apr 19	Mississauga Holiday Inn		
<b>New</b> <b>Incident Investigations</b> <i>Setting up a mock audit and going through steps to complete investigation</i>	9:00am-12:00pm	Tues May 8	Kitchener Holiday Inn	\$149 + HST	\$125 + HST
<b>New</b> <b>Safety Inspections</b> <i>Tips on conducting your inspection: Going from good to great</i>	1:00-3:00pm	Tues May 8	Kitchener Holiday Inn	\$149 + HST	\$125 + HST
<b>Introduction to H&amp;S for Small Business</b> <i>Learn about the OHSA, Due Diligence, the role of the JHSC, Bill 168 and C-45, and the WSIB's new Workwell Audit for Small Business</i>	9:00am-12pm	Tues Oct 30	Cambridge Chamber of Commerce	\$149 + HST	\$125 + HST
<b>New</b> <b>Due Diligence</b> <i>Understand exactly what is required for your company to meet its obligations</i>	1:00-3:00 pm	Tues Oct 30	Cambridge Chamber of Commerce	\$149 + HST	\$125 + HST

To register for one of the above sessions, please visit [www.clearpathemployer.com/training](http://www.clearpathemployer.com/training) or call (519) 624-0800  
One-on-One Training is also available. Let us come to you and your team!

#### Clear Path's Training Cancellation Policy:

If registrant cancels with less than 24 hours notice, no refund is available.

If registrant cancels with between 24 hours and 5 days notice, amount paid for training session may be applied to another Clear Path training opportunity of your choice (less \$10 administration charge)

If registrant cancels with 5 days or more notice, they may receive a full refund (less \$10 administration charge) or have full amount applied to another Clear Path learning opportunity of their choice

Do you require any special assistance? Please let us know upon registration and we will be happy to help you.